

Dear Prospective Volunteer,

Thank you for your interest in becoming an advocate with our program, Lone Star CASA, Inc. An application to become a CASA volunteer is enclosed. After your completed application is received at our office, you will be contacted by telephone to schedule a pre-training interview. Please call the CASA office for the current application submission deadline. Applications can be mailed, faxed or e-mailed using the contact information below:

Lone Star CASA
108 Kenway Street
P. O. Box 414
Rockwall, Texas 75087
vickie@lonestarcasa.org
Fax: 972-772-9399

If you have additional questions, please feel free to call us at 972-772-5858. Again, thank you for your interest. We look forward to your involvement with Lone Star CASA.

“a child’s voice in court”

Lucille Bell
Executive Director

Vickie Nettleton
Program Director

Michelle Drake
Casework Supervisor

Mary Duffey
Casework Supervisor

Lone Star CASA, Inc.
108 Kenway Street
P. O. Box 414
Rockwall, Texas 75087
phone 972-772-5858
fax 972-772-9399

VOLUNTEER APPLICATION

As an applicant of Lone Star CASA, I understand and acknowledge that Lone Star CASA is not obligated in any way to accept me into the volunteer training program by submission of this application. I understand that Lone Star CASA retains the right to refuse any individual they feel would not be in the best interest of the children they serve and further, Lone Star CASA is not required to state the reason(s) for not being accepted into the program.

Date _____

First Name _____ Last Name _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone # _____ Fax # _____

Work Phone # _____ Other Phone# _____

Email address: _____

Social Security #: _____ Driver's License #: _____ State: _____

Date of Birth: _____ Age: _____ Place of Birth: _____ Height: _____

Weight: _____ Hair Color: _____ Eye Color: _____ Sex: F M

Employer: _____ Job title: _____

Employer's address: _____

Are you a CASA Board Member? Yes No

Where did you hear about the Lone Star CASA program? _____

Current hobbies and / or interests: _____

How would you describe your personality? _____

EMPLOYMENT HISTORY:

List your last three places of employment (the first being your present employer)

NAME OF COMPANY & PHONE #	POSITION	SUPERVISOR	EMPLOYMENT DATES TO / FROM	REASON FOR LEAVING

EDUCATION:

NAME OF SCHOOL	CITY/STATE	DATES ATTENDED	MAJOR / DEGREE
HIGH SCHOOL			
COLLEGE / VOCATIONAL SCHOOL			
GRADUATE SCHOOL			

If student now, _____ Full or Part time? _____
where? _____

Degree working _____ Graduation date: _____
on: _____

In what languages can you communicate? _____

PERSONAL

List any community groups in which you are presently active (professional associations, faith communities, service organizations, etc):

Do you have any experience working with children? Yes _____ No _____
(If yes, please give organization names and details)

Do you give Lone Star CASA, Inc. permission to obtain information from these organizations regarding your membership?

Yes ____ No _____ If no, please explain _____

Have you or your family had personal/ professional experience with: (If yes, please give a brief explanation)

Child abuse	Yes ____ No ____	_____
Foster care	Yes ____ No ____	_____
Juvenile court system	Yes ____ No ____	_____
Child Protective Services	Yes ____ No ____	_____
Other child service agencies	Yes ____ No ____	_____
Counseling or Therapy	Yes ____ No ____	_____

Have you ever applied with another organization that works with children? Yes _____ No _____

Were you accepted? Yes ____ No ____ Please give name(s) of organization(s) & year:

Have you ever applied to this or another CASA program before? Yes ____ No ____ If yes, explain:

Employment Status:

Full Time _____
Part Time _____ Hours: _____
Retired _____
Other _____

Current Marital Status:

Single _____
Committed Relationship _____
Married: _____ Date: _____
Widowed: _____ Date: _____
Divorced _____ Date: _____
Separated _____ Date: _____

If married/committed: Spouse/Partner's Name _____ Age _____

Spouse's Employment and Position _____

Emergency Contact Information: Name: _____

Phone: _____

Please list names and ages of all of your children and where they reside: _____

Please answer the following questions and give details and explanations if answer is yes:

Have you ever been hospitalized for an emotional issue? Yes ___ No ___

Do you now, or have you had a drug/alcohol abuse or dependency problem? Yes ___ No ___

Do you have any kind of health impairment? Yes ___ No ___

Details: _____

CRIMINAL HISTORY

Lone Star CASA will ask all volunteers to complete a criminal records check which will reveal any arrest, charge or conviction. Please respond to the following questions so that this history can be discussed and evaluated.

If you answer yes to any of the following questions, please offer an explanation in the space provided below

Have you or your family ever been involved in a legal action in Kaufman Or Rockwall County? Yes ___ No ___

Have you ever been arrested/ charged and/or convicted of a misdemeanor? Yes ___ No ___

Have you ever been arrested/ charged and/or convicted of a felony Yes ___ No ___

Have you ever been or are you currently on probation? Yes ___ No ___

Have you ever been or are you currently on parole? Yes ____ No ____

Have you ever been convicted of a traffic violation? Yes ____ No ____

Have you ever had any DWI arrests, charges, or convictions? Yes ____ No ____

Have you ever had your driver's license revoked or suspended? Yes ____ No ____

Have you ever been arrested/ charged or convicted of any sexual misconduct (including pornography)? Yes ____ No ____

Details:

Please provide COMPLETE contact information for three non-family references that have known you for at least one year.

Please do not list a relative or significant other. If possible, please list an employer or supervisor. Lone Star CASA will mail a letter with a description of the CASA program and reference form for them to complete and return.

(1) Name _____ **Phone** _____

Email _____

Relationship to you

Fax _____

(2) Name _____ **Phone** _____

Email _____

Relationship to you

Fax _____

(3) Name _____ **Phone** _____

Email _____

Relationship to you

Fax _____

Please respond to the following:

I am interested in working with children and families as a CASA volunteer because

I feel that I can be a fair and objective advocate for a child because

Any hesitations or concerns regarding my participation in the CASA program at this point are...

CASA volunteers give 15-20 hours a month. When would you to fit this time into your schedule?

**Lone Star CASA, Inc.
Training Agreement**

Prospective volunteers are asked to read and sign the following training description and agreement:

Description:

The initial training consists of 30 hours.

Agreement:

1. I understand that participation in the Pre-Service Volunteer Training is required and essential.
2. I understand that, in addition to the classroom sessions, I will be asked to complete courtroom observation at the Kaufman or Rockwall County Courthouse, as well as some written and reading assignments outside of the classroom.
3. I am aware that the Pre-Service Training Class is a part of the screening process, and

that acceptance to participate in Training does not guarantee that I will be sworn in as a CASA or that I will be assigned to a case. I further understand that either I or CASA can choose to discontinue my involvement in the Training/Screening process at any time without further obligation on the part of either party.

4. Upon completion of Training, my participation in the training process, as well as other screening material (returned reference forms, criminal record check, and DFPS CANRIS check) will be reviewed for the purpose of determining my eligibility to be assigned a case as a CASA.

I understand and am willing to meet all the conditions stated above, and wish to participate in the CASA Pre-Service Training.

Signature of Volunteer

Date

The Undersigned acknowledges and agrees that:

I am interested in becoming a CASA volunteer, and know of no reasons why I should not be assigned to a child in the CASA program. I am aware that the children CASA serves have been abused, neglected, or abandoned by adults. I do not want to be another cause of disappointment to a child, and acknowledge that I will make a commitment of at least one year to the child(ren) and case to which I may be assigned.

As a CASA volunteer I will be willing to: (Please write yes or no)

- _____ Commit a minimum of a year to being a CASA volunteer.
- _____ Participate in CASA's new volunteer training program.
- _____ Participate in further training as offered to active volunteers in the program.
- _____ Visit in person with the child(ren) to which I may be assigned.
- _____ Prepare written reports to the court with the guidance and assistance of CASA.
- _____ Participate and attend court hearings and meetings on a child's case.

I understand that I will need to carry liability insurance on my car. I agree to maintain this minimum liability insurance throughout my program participation with CASA. I understand that I may transport a child during the course of my CASA duties, and must have proof of liability insurance in my CASA file

Yes _____ No _____

I have attached with this application a proof of car insurance Yes _____ No _____

As an applicant to Lone Star CASA I understand and acknowledge that:

Lone Star CASA is not obligated in any way to accept me into the volunteer training program by submission of this application.

Lone Star CASA retains the right to refuse any individual they feel would not be in the best interest of the program and further, CASA is not required to state reason(s) for non acceptance into the program.

Lone Star CASA will hold all information in the volunteer's file in strictest confidence. Such information becomes the property of Lone Star CASA.

I give permission to Lone Star CASA to release information about my application, acceptance, and/or participation in this program to any other CASA program to which I may apply in the future.

I have truthfully responded to all of the questions on this application.

Signature of applicant

Date

EQUAL OPPORTUNITY STATEMENT – It is the policy of Lone Star CASA to implement affirmatively equal service to all clients without regard to race, religion, sexual orientation, group, age, gender, or national origin.

The following page is for statistical purposes only. Please mark the choice or choices that best describe you.

First Name:

Last Name

Age of Volunteer

- A 21-30
- B 31-40
- C 41-50
- D 51-60
- E 61-70
- F 71+

Gender

- A Male
- B Female

Marital Status

- A Single
- B Married/Committed
- C Widowed
- D Divorced
- E Separated
- F Decline to State

Ethnic Origin

- A Native American
- B Filipino
- C African American
- D Bi-racial
- E Pacific Islander
- F Asian
- G Hispanic/Latino
- H Caucasian
- I Other _____
- J Decline to State

Langauge

- A English
- B Spanish
- C Chinese
- D Portugese
- E Japanese
- F Vietnamese
- G Tagalog
- H other: _____

Education

- A Highschool
- B AA/AS
- C BA/BS
- D MA/MS
- E PhD/EdD
- F other:
- G Decline to State

Income

- A \$5,000 or less
- B \$5,001-10,000
- C \$10,001-15,000
- D \$15,000-20,000
- E \$20,001-25,000
- F \$25,001-30,000

Employment Status

- A Full-time
- B Part-time
- C Student
- D Retired
- E Not Employed

How you heard about CASA

- A Agency/Professional
- B Flyer
- C Friend/Family
- D Media
- E Corporation
- F Web

- G \$30,001-35,000
- H \$35,001-40,000
- I Over \$40,000
- J Decline to State

- G Religious Organization
- H Volunteer Referral Agency
- I Unknown
- J Other: